

NOTICE IS HEREBY GIVEN that a meeting of **HUNTINGDONSHIRE DISTRICT COUNCIL** will be held in the **CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **WEDNESDAY, 4 JUNE 2014** at **6:00 PM** and you are requested to attend for the transaction of the following business:-

PRAYER

The Reverend Andrew Milton, Rector of All Saints and St Mary's, Huntingdon to open the meeting with prayer.

APOLOGIES

CHAIRMAN'S ANNOUNCEMENTS

1. ELECTION OF CHAIRMAN

To elect the Chairman of the Council for the ensuing Municipal Year.

2. MINUTES (Pages 1 - 12)

To approve as a correct record the Minutes of the meeting held on 30th April 2014.

3. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable or other interests in relation to any Agenda item. See Notes below.

4. APPOINTMENT OF VICE-CHAIRMAN

To appoint a Vice-Chairman of the Council for the ensuing Municipal Year.

5. LOCAL GOVERNMENT ACT 1972: SECTION 87 - WARBOYS & BURY WARD

The Returning Officer to report that Notice has been given of the vacancy resulting from the recent death of Councillor J W G Pethard and that a by-election will be held in the Warboys and Bury Ward in due course.

6. LOCAL ELECTIONS: 22ND MAY 2014 (Pages 13 - 18)

To receive a report by the Returning Officer on the persons elected to the Office of District Councillor on 22nd May 2014.

7. REPORT OF PANELS

(a) Senior Officers' Panel

The Executive Leader to present a report of the Panel which has met on several occasions recently to make appointments to senior posts in the Council.

- (b) Corporate Governance Panel (Pages 19 - 36)

Given a series of proposals by the Panel to vary the Constitution with effect from commencement of this Municipal Year, the recommendations are presented to this meeting of the Council to allow, if supported, for their implementation, with immediate effect.

8. REPRESENTATION OF POLITICAL GROUPS ON DISTRICT COUNCIL PANELS, ETC (Pages 37 - 42)

To consider a report by the Head of Legal and Democratic Services on the representation of political groups on Panels, etc in accordance with Section 15 of the Local Government and Housing Act 1989 and the District Council's Constitution.

9. APPOINTMENT OF CABINET

The Executive Leader to announce the name(s) of -

- (a) a maximum of eight Councillors who shall be Members of the Cabinet; and
- (b) a Deputy Executive Leader who shall be a Member of the Cabinet.

(NB: The Deputy Leader is appointed by the Executive Leader until the end of the term of Office of the Executive Leader, he/she resigns from the Office or he/she is removed from the Office by the Executive Leader.)

10. OVERVIEW AND SCRUTINY PANELS

- (i) Overview and Scrutiny Panel (Economic Well-Being) - 12 Members
- (ii) Overview and Scrutiny Panel (Environmental Well-Being) - 12 Members
- (iii) Overview and Scrutiny Panel (Social Well-Being) - 12 Members

11. COMMITTEE AND PANELS

- (i) Corporate Governance Panel - 8 Members
- (ii) Development Management Panel - 16 Members
(to include 1 Member of the Cabinet in an ex-official capacity with appropriate executive responsibility)

- (iii) Employment Panel - 8 "
- (iv) Licensing and Protection Panel - 12 "
- (v) Licensing Committee - 12 "
- (vi) Senior Officers' Panel - 5 Members
(to comprise the Chairman and Vice-Chairman of the Employment Panel, Deputy Leader, relevant Executive Councillor and Leader of the majority opposition party [or their respective nominees])
- (vii) Standards Committee - 8 Members
(plus 2 co-opted Parish Council representatives)
- (viii) Appeals Sub-Group - 15 Members
(a pool of Members from which the Head of Legal and Democratic Services is authorised to convene a meeting of the Appeals Sub-Committee comprising up to 5 Members [excluding Members of the Employment Panel]) to determine appeals under the Council's disciplinary and appeals procedures)

FOR INFORMATION (Pages 43 - 50)

Details of allowances paid to Members and Council, Panel and Committee attendance records for 2013/14 are reproduced as annexes to the Agenda.

Dated this 27th day of May 2014



Head of Paid Service

Notes

1. Disclosable Pecuniary Interests

(1) *Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.*

(2) *A Member has a disclosable pecuniary interest if it -*

(a) relates to you, or

(b) is an interest of -

(i) your spouse or civil partner; or

(ii) a person with whom you are living as husband and wife; or

(iii) a person with whom you are living as if you were civil partners

and you are aware that the other person has the interest.

(3) *Disclosable pecuniary interests includes -*

(a) any employment or profession carried out for profit or gain;

(b) any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);

(c) any current contracts with the Council;

(d) any beneficial interest in land/property within the Council's area;

(e) any licence for a month or longer to occupy land in the Council's area;

(f) any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or

(g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.

Non-Statutory Disclosable Interests

(4) *If a Member has a non-statutory disclosable interest then you are required to declare that interest, but may remain to discuss and vote providing you do not breach the overall Nolan principles.*

(5) *A Member has a non-statutory disclosable interest where -*

(a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a

member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or

(b) it relates to or is likely to affect a disclosable pecuniary interest, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association, or

(c) it relates to or is likely to affect any body –

(i) exercising functions of a public nature; or

(ii) directed to charitable purposes; or

(iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a Member or in a position of control or management.

and that interest is not a disclosable pecuniary interest.

2. *Filming, Photography and Recording at Council Meetings*

The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening at meetings. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and available via the following link [filming, photography and recording at council meetings.pdf](#) or on request from the Democratic Services Team. The Council understands that some members of the public attending its meetings may not wish to be filmed. The Chairman of the meeting will facilitate this preference by ensuring that any such request not to be recorded is respected.

Please contact Ms C Deller, Democratic Services Manager, Tel No 01480 388007/e-mail: Christine.Deller@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Council.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (under Councils and Democracy).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.

Si vous voulez une traduction de ce document, veuillez nous contacter au 01480 388388 et nous ferons de notre mieux pour satisfaire à vos besoins.

Jeigu norite gauti šio dokumento išverstą kopiją arba atspausdintą stambiu šriftu, prašau kreiptis į mus telefonu 01480 388388 ir mes pasistengsime jums padėti.

Jeśli chcieliby Państwo otrzymać tłumaczenie tego dokumentu, wersję dużym drukiem lub wersję audio, prosimy skontaktować się z nami pod numerem 01480 388388, a my postaramy się uwzględnić Państwa potrzeby.

Se quiser uma tradução desse documento, por favor, contate o número 01480 388388 e tentaremos acomodar as suas necessidades.